

SAMPLE School Digital Strategy

Vision Statement

Our aim is to ensure our learners acquire digital literacy skills that enable them to fulfill their potential and enhance their life opportunities.

Strategic Focus Areas

To achieve this vision, we have identified five key areas for improvement:

1. Access to Devices and Online Platforms
2. Effective Leadership and Management
3. Staff Skills Development
4. Digital Literacy Curriculum
5. Family Engagement and Learning

1. Access to Devices and Online Platforms

Current Resources

- Internet access is provided through laptops and iPads at a ratio of 1:4 (devices to learners).
- Devices are supplied by the Local Authority (LA), which also manages apps, platforms, and internet access with a Data Privacy Impact Assessment (DPIA).
- Internet content is filtered and monitored to minimize exposure to inappropriate material. Any breaches are reported immediately to the LA.

Impact on Learning

- Teachers use devices to teach learners how to use technology for education, communication, and creativity.
- Additional devices such as Lego kits or Beebots are utilized for interactive learning but are controlled by managed laptops or iPads.

2. Effective Leadership and Management

Commitment to Digital Literacy

- The leadership team (LT) prioritizes digital literacy by providing time, resources, and support for learners and staff.
- A team of at least two Digital Leaders (DLs) will be appointed to guide the school's digital initiatives.

Roles of Digital Leaders (DLs)

- Manage devices and platforms daily, reporting faults or issues to the LA.
- Plan staff training sessions on digital literacy standards and ensure staff are up to date with the requirements of their GTCS registration standards.
- Organise one staff meeting per term and monthly drop-in sessions for professional development.

Celebrating Success

- LT will acknowledge achievements in digital literacy among learners and staff through awards or displays in the school entry area.

3. Staff Skills Development

Support for Staff

- LT and DLs will provide protected time for professional learning in digital literacy.
- Staff will be encouraged to pursue independent learning opportunities.

Recognition of Professional Growth

- Staff who complete training or demonstrate excellence in digital literacy will be celebrated publicly within the school community.

4. Digital Literacy Curriculum

Curriculum Goals

Our curriculum aims to:

- Equip learners with essential digital skills for life, learning, and work.
- Ensure lessons are relevant, engaging, and tailored to individual needs.

Implementation Strategies

- Teachers will use available devices and platforms to make learning accessible across subjects.
- Evidence of learning (photos, audio, video recordings) will be shared with families monthly, accompanied by teacher observations.

5. Family Engagement and Learning

Engagement Opportunities

We value family involvement in education and offer:

1. Learning at Home
 - a. Families can support learners with assigned activities while sharing their ideas and knowledge.
2. In-School Family Learning
 - b. Families can participate in classroom lessons to observe how digital tools enhance learning.
3. Family Digital Literacy Workshops
 - c. Free workshops led by teachers or LA staff covering topics such as:
 - i. Safe internet usage
 - ii. Typing skills
 - iii. Capturing photos/videos on devices

Conclusion

This policy reflects our commitment to fostering a digitally literate school community that empowers learners, supports staff development, engages families, and prepares everyone for a future enriched by technology.